



Fire Marshal Requirements

A Fire Marshal will be on the premises performing inspections throughout the event.

A. Site Inspection

- This is an inspection that will be conducted by a Fire Marshal prior to the start of an event or the first day of the event to insure compliance with items listed in this document as well as the Fire Code and its Amendments as adopted by the City of Fort Worth. Any violations noted during this inspection can be corrected before the start of the event in order to limit the amount of any last minute issues. Any unacceptable issues found before or during the event can be cause for cessation of that activity or event until such time that the corrections can be made.

B. Fire Lanes

- Must be a minimum twenty (20) feet wide
- Where required, approved signs or notices shall be provided to identify Fire Lanes so as to prevent obstruction of Fire Lane.
- Fire Lanes must not be blocked at any time, including the parking of vehicles. Twenty (20) feet shall be maintained at all times.

C. Fire Extinguishers

- For all events approved fire extinguishing equipment must be provided for all areas.
- For general fire protection a 2A – 10BC size extinguisher is recommended and will be required for each Caterer.
- Fire extinguishers must be tagged. This indicates the last date the extinguisher was tested. One year must not have elapsed from the date indicated on the tag.
- Extinguishers without an inspection tag or with an expired tag will not be permitted.
- A class K rated portable extinguisher is required to be within thirty (30) feet of a cooking location. This is in addition to the 2A – 10BC general fire protection extinguisher.

D. Cooking Tents

- Must be separated from other tents, canopies or other membrane structures by a minimum of 20 feet.
- Outdoor cooking that produces sparks or grease laden vapors (frying) shall not be performed within 20 feet of a tent, canopy or membrane structure.
- Open flame or other devices emitting flame, fire or heat or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet of a tent, canopy or membrane structure while open to the public unless approved by the Fire Marshal.
- Warming foods, cooking demonstrations that use solid flammables (sterno cans) or other similar devices shall be approved.

E. LP-GAS Guidelines

- Containers shall be located outside of tent, canopy and safety release valves shall be pointed away from tent.

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- Containers of 500 gallons or less shall be located at least 10 feet from the tent or structure. More than 500 gallons 25 feet.
- Portable LP-gas containers located outside and are fueling equipment inside a tent must be adequately protected to prevent tampering or damage to container. This would be best accomplished by fencing in a small area behind cooking tent so patrons do not have direct access to gas containers.
- Portable LP-gas containers shall be securely fastened in place to prevent them from being turned over. Securing them to a tent post is not the best option.
- Flammable liquids are not allowed in tents (gasoline etc.) and must be stored no less than 50 feet away in an approved manner.
- Health department regulations require those cooking devices to be covered to avoid contamination.

F. Display of Motor Vehicles Inside Structures

- Disconnect batteries
- No fueling or defueling
- Fuel in tank shall not exceed one-quarter tank or 5 gallons whichever is less.
- Fuel tank openings shall be locked or otherwise secured.

G. Use of Generators at Events

- Must be located at least 20 feet away from tent or like structure.
- Must be isolated from contact with the public by fencing or other approved means.

H. Liquids for maintenance and operation of equipment.

- In all occupancies, quantities of flammable and combustible liquids in excess of 10 gallons shall be stored in liquid storage cabinets.
- Quantities not exceeding 10 gallons are allowed to be stored outside of a cabinet where in approved containers located in private garages or other approved locations.

I. Hiring EMS Requirements for Attendance (Invoice Required)

- EMS Crew consist of two personnel per crew.
- 0-4,000 in attendance minimum ONE CREW.
- 4,001-8,000 in attendance minimum of TWO CREWS.
- Over 8,000 in attendance minimum of THREE CREWS, and more subject to the Fire Marshal.

J. Hiring Fire Marshal Requirements for Large events and/or anytime the fire alarm system is on test or standby (Invoice Required)

- Minimum One Fire Marshal for 0-10,000 in attendance.
- Over 10,000 in attendance Minimum TWO Fire Marshals or more subject to the Fire Marshal.

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